YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SANJIVANI COLLEGE OF PHARMACEUTICAL EDUCATION AND RESEARCH, KOPARGAON
• Name of the Head of the institution	DR. KISHOR SAHEBRAO SALUNKHE
• Designation	PRINCIPAL & PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9130191301
• Mobile No:	7350981818
• Registered e-mail	principalbpharm@sanjivani.org.in
• Alternate e-mail	rasikabhalkebpharm@sanjivani.org.in
• Address	SANJIVANI COLLEGE OF PHARMACEUTICAL EDUCATION AND RESEARCH KOPARGAON 423603
• City/Town	Ahmed Nagar
• State/UT	Maharashtra
• Pin Code	423603
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**SAVITRIBAI PHULE PUNE UNIVERSITY PUNE**
• Name of the IQAC Coordinator	**DR RASIKA DNYANDEO BHALKE**
• Phone No.	**9130191301**
• Alternate phone No.	**02423222682**
• Mobile	**07350981818**
• IQAC e-mail address	**rasikabhalkebpharm@sanjivani.org.in**
• Alternate e-mail address	**rasikabhalke@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://sanjivanipharm.org.in/naac-4/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://sanjivanipharm.org.in/academics-2018-19/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.03**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC	**22/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Vishal V. Pande	**AICTE Modrob**	**AICTE NEW DELHI**	**2020**	**1647059**
Dr. Vipul P. Patel	**RGSTC**	**RGSTC GOVT OF MAHARASHTRA**	**2020**	**1515000**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

For effective conduction of teaching learning in lock down, Developed own LMS system

Staff Training (Technical and Administrative Staff): To increase the frequency of staff training programmes in subject domain and office automation

Special classes conducted in the institution for GPAT, GRE, GMAT, TOEFL, ELTS

Arrangement of guest lectures , STTP, FDP etc.

Motivating faculty for research

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Quality enhancement	Institute ranked among top 100 institutions of the country in NIRF INDIA RANKING 2021
Enhancement in Industry institute interaction	Received PLATINUM rank in CII survey of AICTE
Research culture inculcation	received research grants of Rs. 31.62 Lac
Introduction of skill development courses	Recipient of the 10th most leading institute in pharmacy 2021 by The Knowledge review magazine
Introduction of Soft skill development courses	Recipient of "Pharmacy Institute of the year 2020-21 Award" by Navbharat times

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	13/04/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	01/02/2021

Extended Profile

1.Programme

1.1   122

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **456**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **120**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **97**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **40**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **33**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**122**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**456**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**120**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**97**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	33

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	15
4.2 Total expenditure excluding salary during the year (INR in lakhs)	224.93
4.3 Total number of computers on campus for academic purposes	118

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year Academic calendar is precisely designed by the Academic In-charge under the supervision of the Head of the Institute, in discussion with heads of departments and in harmony with the academic calendar of SPPU, Pune.

Teaching-Learning is a dynamic process wherein the contents of the syllabus and the learning material are upgraded over a period of time.

The syllabus provided by the University specifies the topics to be taught within an approximate number of hours.

Teaching Plan is prepared by individual faculty by dividing each topic in prescribed hour and topics taught at each lecture are recorded in ERP software.

Head of each department monitors the academic regularity by

collecting the syllabus completion reports periodically from the individual faculty.

To upgrade the technical skills college provides Hands on training of sophisticated instruments, organizes Industrial visits, Hospital visits, guest lectures of eminent personalities of academia, research organizations and industries.

During the lock-down period institute has developed it own MOOC based learning management system where each lecture session was recorded and shared with the students

On LMS all the subject related study material was uploaded and the assessment was also conducted using the LMS

File Description	Documents
Upload relevant supporting document	[View File](View_File)
Link for Additional information	https://sanjivanipharm.org.in/academics-2018-19/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

• In the beginning of the academic session the students are appraised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations.

• The course teachers announce the syllabus and display question bank for CAE-I, CAE-II Assignmentas per the academic calendar.

• Assignments are submitted by students as per the dates given in academic Calendar

• The slots of the CAE- I, CAE-II, Assignment and sessional exam are mentioned in the academic calendar.

• Display of marks is also as per the schedule given in academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://sanjivanipharm.org.in/academics-2018-19/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

40

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

3

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Moral Values & Human Values

Students canunderstand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life.College celebrates days of National and International importance as Republicday, Independence Day,Teacher`sday,Human Right Day,International Yoga Day etc.

Gender Sensitization

The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff &faculty.

Environment & Ecology

The course "Environmental Sciences" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the First year. University prescribed this course for creating awareness and developing importance of awareness of environment among students.The Sanjivani Group of Institutes, kopargaon has received Clean and Smart Campus Award by AICTE, Sanjivani Kopargaon has also won 3rd Edition awardin the fields of Energy Efficient Management at CII in National Efficiency Circle Completion.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

52

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sanjivanipharm.org.in/useful-links/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

160

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification Methods of slow learner

Slow and advanced learners:

The Assessment is measured based on internal assessment, university results and performance in extra and co curricular activities.

Activities for slow learners:

- Special class for slow learners.
- Providing handwritten notes for easy understanding.
- Giving counseling for slow learners.
- Group study methodology.
- Giving additional learning materials like question bank, university question papers etc.

Activities for advanced learners:

- They are motivated to participate in various technical events online courses like NPTEL, SWAYAM, SAP, coursera, solo learn, Industrial visit, value added course etc, which are held both within and outside the institution
- The value added courses are conducted through Centre of Excellence.
- Providing effective training in English communication skills.
- Involving them to do online certification programmes.
- Taking up competitive exam training programmes.
- Providing placement activities.

1. Roles and Responsibilities of Subject Teacher:

- **Conducting class test on unit 1 of 20 marks and duration of one hour.**
- **Evaluation of class test answer sheets and preparing the class test result report of class**
- **Preparing and maintaining report for whole class based on parameter decided for assessment of the learning levels of the students with their weightage**

File Description	Documents
Link for additional Information	https://sanjivanipharm.org.in/student-development-programs/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
456	**40**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Sanjivani College of Pharmaceutical Education and Research, Kopargaon, provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The institute organizes various symposia in which students showcase their learning in the form of innovative projects.

1. **Experiential Learning: Each department conducts add-on programs to support students in their experiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the**

students –

1. **Participatory Learning: In this type of learning, students participate in various activities such as seminar, group discussion, wall papers, projects, and the skill based add on courses. Students are encouraged to participate in activities where they can use their specialized technical or management skills, such as**

1. **Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college and intra-college technical fests and other competitions such as:**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NA](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Institute established their own Sanjivani Learning Management System (LMS) on which faculty member can upload their recorded video, notes pdf or MS-word format, online session Big Blue Button and online quiz, which are easily accessible for students using their LMS credentials.**
- **Video lecture- Recording of video lectures is made available to students for long term learning and future referencing**
- **In addition to chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.**
- **Each classroom is fully furnished with LCD.**
- **Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory works.**

- Institute provides online library facility for faculties as well as student for enhancing their skills by e-library.
- For online teaching learning college provide the facility of virtual lab, NPTEL, SWAYAM, COURSERA, SAP and simulation tools.
- Scanners- Multifunction printers are available at all prominent places.
- Seminar hall is equipped with all digital facilities.

Institute premises are Wi-Fi enabled

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NA

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

223

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode

· Continuous internal evaluation is generally done on the basis of sessional exams, quizzes, homework, assignments, class test, projects, case studies etc. Class test is usually taken after completion of each chapter.

· The results of the class test are shown to the students and they are informed the scope of improvement. This ensures that the student answers the question in proper manner in the event of same question arises in the Sessional/end term examination.

· Sessional examinations are carried out per semester depending upon the scheme mentioned by University. The detail of the exam is displayed on notice board fifteen days prior to the commencement of exam.

· The question paper is drawn by concerned staff. Care is exercised to ensure that the invigilation duty during conduct of theory sessional is not assigned to the same subject teacher.

· Examinations are conducted under CCTV surveillance to ensure that no malpractice occurs.

· After the internal exam the papers are evaluated by the respective staff.

· The staff discuss the evaluated paper with the students individually, giving attention to area of improvement.

File Description	Documents
Any additional information	View File
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

· After the completion of sessional exam, papers are evaluated and shown to the students. Any change of marks or entries of total marks are rectified by the subject teacher.

• **Students have easy access to staff regarding correction of marks at institute level. Prior to submitting the answer papers to the examination department, each staff ensures that any evaluation related conflict is resolved.**

Any grievances related to university like examination form, hall ticket and answer books, institution contacts the university by phone or via e-mail. The grievances of the students related to examinations such as online form submission, queries related to hall ticket viz. correction in name/ subject/ subject code/ programme/ pattern, wrong entry of marks and absentee etc. are addressed at college and university level in time-bound period.

• **After completion of Semester exam, University usually declares the result after 40 to 45 days. University usually declares the result after 40 to 45 days of completion of Semester examination. Students can apply for online photocopy within 10 days after the declaration of the result. University provides photocopy of the assessed answer sheets to students on demand within a period 30 days from the date of receipt of application**

File Description	Documents
Any additional information	View File
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

POs

- **PO 1. Pharmacy Knowledge: Possess knowledge and comprehension of the core and basic knowledge associated with the profession of pharmacy, including biomedical sciences; pharmaceutical sciences; behavioral, social, and administrative pharmacy sciences; and manufacturing practices.**
- **PO 2. Planning Abilities: Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implement plans and organize work to meet deadlines.**
- **PO 3. Problem Analysis: Utilize the principles of scientific enquiry, thinking analytically, clearly and critically,**

while solving problems and making decisions during daily practice. Find, analyse, evaluate and apply information systematically and shall make defensible decisions.

- PO 4. Modern Tool Usage: Learn, select, and apply appropriate methods and procedures, resources, and modern pharmacy-related computing tools with an understanding of the limitations.
- PO 5. Leadership Skills: Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfilment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles when appropriate to facilitate improvement in health and well-being.
- PO 6. Professional Identity:
- PO 7. Pharmaceutical Ethics:
- PO 8. Communication:
- PO 9. The Pharmacist and Society:
- PO 10. Environment and Sustainability:
- PO 11. Life-Long Learning:

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sanjivanipharm.org.in/wp-content/uploads/2021/07/Course-Outcomes-Program-Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Sanjivani College of Pharmaceutical Education and Research follow the Program Outcomes (POs) defined by National Board of Accreditation (NBA), New Delhi and are to be fulfilled by all the programs in higher education. The Course Outcomes (COs) for each subject is available in university syllabus or defined by concerned faculty member in consultation with other faculty teaching the same subject and HoD.

The POs, PEOs, and COs are available on college website and are also communicated to students, teachers and other staff by displaying at following location:

? Departmental Laboratories ? College corridors,

? Principal, HoDs and Faculty rooms

? Course files.

The COs is also disseminated to students through faculty announcements to the students during the beginning of each semester and from time to time during the entire semester. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan that clearly describe the knowledge skills and competency expected from the students to acquire as a result of completing the their programme of study . The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Institution Committee Meeting. The students are also made aware of the same through Tutorial Meetings. In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sanjivanipharm.org.in/naac-4/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

31.6

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://rgstc.maharashtra.gov.in/sanctioned-projects, https://www.aicte-india.org,

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

32

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SCPER believes in creating perfect professionals with right moral ethos. In addition to imparting good academics the main focus is on creating a good human being and a responsible citizen. Through various activities, students are sensitized to the issues in the society, thereby making them aware and instilling in them a sense of purpose. Students are motivated to participate in need based outreach activities, such as 'Swachha Bharat Abhiyan', campus cleaning, tree plantation, awareness programs about diseases like AIDS ,plastic awareness ,Road safety etc. Participation in such activities encourages the sense of national integrity, environmental and social responsibility among the students. To sensitize students, Cultural and NSS Program management Committee plays a vital role. The Institute participates and organizes programs through NSS cell and committees to educate students and community for prevention and control of disease and sensitizes students to become educators to the masses by effectively transferring the information and knowledge acquired by them. Several noteworthy activities were carried out by NSS volunteers, which include tree plantation, water conservation through digging of pits in the village, making paths and roads.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/student-development-programs
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1346

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Spacious, well-lit and well-ventilated classrooms and Seminar Hall with comfortable seating arrangement are available for smooth conduct of lectures.

Separate tutorial room is available for conducting tutorial classes as a remedial measure.

Institute has adequate number of well-designed and properly-maintained laboratories as per statutory requirements. Laboratories are provided as per regulatory norms for Diploma, Degree and PG courses for smooth conduct of regular practical as per the curriculum design as well as the research work to be carried out by students.

Equipped with highly-sophisticated instruments and provision of power back-up, air-conditioned Central Instrumentation Room and Machine Room serves

Institute has well-furnished Computer room and Language Laboratory with adequately configured computers along with other IT facilities viz. printer, scanner and multimedia systems. High-speed Internet facility

Institute's library, the resource hub for knowledge

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sanjivanipharm.org.in/pharmaceutics

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to strike right balance betweenworkandplay,Institutioniswellequippedwithinfrastructuralfacilityrequiredforbothindoor, outdoorsportsaswellasculturalactivitiesforallrounddevelopmentofthestudents.Forimprovementofhealthandfitness,body mass analysis of students is carried out and students are counseled regarding the value of health andits impact on overall development be it physical, mental or emotional. For improvement of fitness, spacious ground for outdoor sports and adequate facilities for indoor games isprovided. A sound mind resides in a sound body, hence a fully equipped gymnasium is provided in thecollege. Facilities such as Dumbbells, Weight Training and lifting set, chromium plates, barbell rods andplates, Four station gym, Treadmill, Magnetic Bike & Cross trainer is made available. For utilizing indoor games, recreational room is provided with indoor games facility such Chess, Carrom,Table Tennis, Ludo. Institution has a practice of organizing/participating in Inter-departmental, Inter-Collegiate and Inter-University tournaments. Every year

institute organizes various cultural activities during fresher's welcome, annual social gatheringand farewell events to explore and nourish the hidden talents of students. Institutehasawell-furnished500 sqm Openauditoriumhaving400studentsseatingcapacitytoc arryoutvariouscultural/extracurricular activities like Induction day, fashion show, antakshari, dance, rangoli and mehendicompetition, annual social gathering, farewell, programs on yoga and meditation etc.The facilities for sports, games and cultural activities are efficiently utilized by students for various eventslike National Pharmacy Week, Innovision, Annual day, sports week. The usage for the same

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

373.59

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Sanjivani College of Pharmaceutical Education & Research, Kopargaon, Central Library (Learning Resource Centre) is a combination of traditional print resources as well as e-resources providing the services accordingly, The Centre has a separate digital section with broadband internet connectivity which provide access Library database , Institutional repository on ERP Library Module. Today we are implemented Library integrated management System Work Software like E P R (KOHA) developed by Academia Serosoft. (P) Ltd. With it give the Library Recourse access to patrons. We are streamlining our concerted efforts to build our Library as an excellent centre for dissemination of information.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sanjivanipharm.org.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

181

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has a separate computer laboratory apart from the computers in library as well as individual computers provided to almost all the staff in their respective chambers that are connected through LAN and an integrated server. The computer lab consists of 48 computers with E-library and other different departments. Almost all the computers are supported and installed with various latest software's required for the academic's purpose. College has a separate computer laboratory apart from the computers in library as well as individual computers provided to almost all the staff in their respective chambers that are connected through LAN and an integrated server. Almost all the computers are supported and installed with various latest software's required for the academic's purpose. College regularly updates the IT facilities including the Wi-Fi facility. Internet

connection from BSNL service provider is installed for uninterrupted internet facility. Internet bandwidth is more than 50mbps. To enhance the internal connectivity through LAN, we have network with core distribution and access segment for efficient flow of information and data traffic of all the building labs and library connected through high speed fiber optic cable. The Wi-fi is enabled through deployment of secured based wireless access point with centralized authentication.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sanjivanipharm.org.in/facilities

4.3.2 - Number of Computers

118

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

148.66

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory- Sophisticated instruments & equipments usage is monitored through log books. The instruments and equipments are cleaned, calibrated and maintained on regular basis. Major equipments are installed with power backup. As and when required the instruments and equipments are serviced by the suppliers. Facilities in laboratories such as water taps, gas pipelines, and electrical fixtures are regularly checked by the respective laboratory in charge and maintenance of the same is done with the help of a technical person. Facilities like Fire extinguishers and First aid kits are checked regularly and their refilling is done before their expiry date.

Animal house is provided with proper washing facilities and sanitation conditions. Animal rooms, corridors, storage spaces are properly cleaned with appropriate detergent and disinfectant. Washing andsanitation of animal cages, racks, and water bottles are carried out as per Standard operating procedure.

Library-The books in library are accessioned, stamped and then shelved according to Dewey decimal classification. Book binding is done for damaged books to prevent further damage. Institution has constituted Library Advisory Committee is constituted for smooth functioning and efficient working of library.

Sports complex- The record for usage of sports and cultural facilities is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sanjivanipharm.org.in/wp-content/uploads/2021/07/PROCEDURES-AND-POLICIES-FOR-MAINTENANCE-AND-UTILIZATION-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

344

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://sanjivanipharm.org.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

69

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

69

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council

Student council performs planning, arranging and conducting co-curricular, extracurricular and cultural activities. Sanjivani College of Pharmaceutical Education and Research funds for such activities. The constitution of student council is done as per Guidelines of SPPU, Pune. Establishment of Students' Council Students' council is formed in college as per the sub-section (77) of section 99 of the Maharashtra Public Universities Act, 2016 (Mah. Act No. Vl of 2017). The Government of Maharashtra hereby, specifies the procedure for election, authority for conduct of election, mechanism for conduct of such elections, code of conduct for candidates and election administrators, and grievances redressal mechanism in respect of election to Students Council. Following guidelines under directions of SPPU, Pune students' council for academic year 2020-2021established and its constitution is as given below.

STUDENT COUNCIL 2020-2021

SR.NO.

STUDENT NAME

DESIGNATION

1.

Mr. Janrao Chetan Biru

President

1.

Miss. Wabale Revati Somesh

Secretary

1.

Mr. Nikam Rutuja Vilas

Ladies Representative

   1.

Mr.Pacharne Aniket Suresh

Reserved category Representative

   1.

Miss. Jadhav Pallavi Bhagwan

Sports secretary

   1.

Mr. Rasal Yash Anil

NSS secretary

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/student-development-programs
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In the year 2012, institute has registered and established Alumni Association entitled as "Sanjivani Pharmacy Students Alumni Association". The purpose of Alumni Association is to create and maintain a life-long connection between the Institute and its alumni, and to foster a spirit of loyalty and to promote the general welfare of organization. Alumni meet has been conducted offline as well as online. In collaboration with an extremely dedicated volunteer board of members, the Alumni Association works to connect alumni, support current students and build an unforgettable Institute experience through a diversity of events, programming and services. The alumni Associations activities strive to make it strong, helping to foster professionalism by providing training, placement and ultimately create firm connections with the industries. The mission of the Association is to establish strong bonds between alumni, current students and the Institute, in order to keep alumni informed, and create a network enabling them to remain engaged with their alma mater and help shape its future through the Associations programmes and services. The Alumni Association organizes various alumni guest lectures, Alumni meet events, to create involvement of alumni in various programs, seminar, workshop as per their area of expertise. The Alumni Association is committed to establish strong and everlasting relations of current and future alumni with the institute. The association works as guide for the students of the college.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/sanjivani-my-student-board/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Our vision is to become a center of excellence for education, research and training.

MISSION

Our mission is to impart high quality technical education and training in pharmacy discipline to make professionally competent, ethically sound and skilled pharmacists to cater the needs of society, especially the rural masses for global competitiveness.

GOALS

The institution has a predefined Vision & Mission. All stakeholders of the institution strive to achieve the Vision & Mission. The processes & decisions are so taken in tandem with the views expressed by all stakeholders. All major decisions are administered keeping the student as the Central foci. We firmly believe in participative management and students form an integral part of all decision making process, with majority of committees having student representation. Major decisive factors include compliance to statutory regulatory authorities, pedagogical improvement, infrastructure augmentation, resource mobilization to

name a few. The action plan is discussed in the College Development Committee meeting and suggestions if any are incorporated. The decisions taken in CDC is approved in the Governing body and the final approval is taken from the Managing Committee. Any changes suggested by Managing Committee is then communicated and implemented in reverse flow pattern.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralized Management:

The institution follows a democratic and participatory administrative policy. The administrative pyramid may be conceptualized with the tip of the pyramid being represented by the Top management viz. The Management Committee, The Governing Body and the College Development Committee. The mid part of the pyramid is represented by the teaching and non-teaching staff and the various committees including the IQAC. The base of the pyramid is represented by the students thereby depicting the strength of the administrative set up.

Participative Management Various Committees/Cells are constituted for smooth functioning of the administrative set up. Since students are a part of majority of the committees, a sense of ownership is created amongst the students. The freedom to voice their opinion, the ability to judge the pro's and con's of a decision taken are instilled in the students. The institution believes in transparency in all operations. All major policies of the institution are brought to the notice of all stakeholders through conduct of workshops on "Code of Conduct" at the commencement of every academic year. The students are entrusted with the responsibility of conducting major events in the institution under the mentoring of staff.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a defined strategic plan which was visualized in 2017. The plan was subdivided into short term, medium term and long-term goals for ease of focus. The short-term plan visualized the improvement of research activities in the institution, in the year 2017 only 7 staff members were doctorate holders, as of 2021, 14 staff members are doctorates. Also, initially only 02 faculties were approved research guides whereas now 05 faculties are recognized PhD guides of SPPU, Pune. The medium term plan envisaged was to improve the number of extension and outreach activities and to improve the observance of days of National & International Importance. Presently, the institution celebrates Days of National and International importance; considerable community service in tune with the vision and mission of the institution is also being rendered.

The Long term plan was envisaged in terms of NBA accreditation, become an Autonomous institute, set up a Research Centre, strengthen Incubation Innovation activities establish as an Incubation center, start new branches of PG course. The NBA accreditation of the institution has been achieved. Also, recently the institute is being recognized as an Autonomous Pharmacy institute by UGC and this is the first Pharmacy college

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative body takes decision and plan for all academic and administrative activities with the coordination of the principal, Vice principal, HODs and staff for the whole academic year. The governing council decides all the development activities of the college, introduction of new academic programs, taking policy decision and faculty recruitment. The management committee of the parent organisation Sanjivani Rural Education Society is at the top of the organogram. The Management committee is responsible for framing of policies and taking decisions as deemed fit for the upliftment of every institution under its purview. The decisions of the management committee are implemented through the Governing body and College Development Committee. Major decisions to be taken in favor of the institutional growth are brought to notice of College development committee, Governing body and post approvals of both are presented in the Management committee for approval. The Governing body & College Development Committee act as a bridge between the Managing committee and institution. Principal is entrusted with overall responsibility for smooth conduction of academics, managing the major administrative tasks, authorized signatory of financial matter and overall advancement of the college.

- Administrative
- Academic
- Ancillary

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/faculty/
Link to Organogram of the Institution webpage	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sanjivani college of Pharmaceutical Education and Research, Kopargaon trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency. The welfare schemes implemented for teaching and non-teaching staff of the college are as under,

- Employee Provident Fund Scheme
- Residential Quarters -A facility of staff quarters is provided to the teaching and non-teaching staff on affordable rent in the campus.
- Staff Welfare Fund
- Appreciation of staff for their outstanding achievements-Institution encourages by felicitating the teaching and non-teaching staff-members for their outstanding achievements.
- Staff Gratuity Scheme - Every staff member after approval is eligible for gratuity
- Duty Leave: Institution promotes faculty members to upgrade the knowledge by providing various facilities like duty leave for participation in seminar/workshop/conferences, orientation Programme, refresher course, short term course etc.
- Medical Leave
- Maternity Leave
- Casual leaves/Earn Leaves/Compensatory Off Group insurance facility is made available to the staff.
- Health Facilities: Mediclaim, Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs.

- **Concession in tuition fees for wards of teaching and non-teaching staff admitted to sister institutes**

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/innovation-and-incubation-cell/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A well-documented system of Appraisal is followed as a centralized policy. The appraisal system comprises of 2 parts; the first and foremost is the "Self-Appraisal" by staff. The appraisal is filled by the respective staff and submitted to the Principal via the

Head of the Department along with supporting documents. The IQAC validates the genuineness of the claims made in the Self Appraisal. Post approval of IQAC, the principal collects the "Annual Confidential Report" which comprises of the second part of the appraisal process. The HOD provides the annual confidential reports of staff in respective department. The principal provides the reports of the HOD and compiles the summary of Annual Confidential report to be submitted to the Head Office for further deliberations. While formulating the summary the principal also takes into consideration the feedback received from students, performance of staff in subject assigned, proactiveness in responsibilities assigned, punctuality etc. The management scrutinizes the appraisal reports of the institution. Post approval of management authorities, the appropriate action is taken for concerned staff; a) Regularization of probationary services b) Release of increment c) Issue of advisory note in case of extreme cases.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit system. The internal audit is done every year by the registered Chartered Accountant appointed by the Sanjivani Rrural Education Society while the external audit is carried out by competent authority appointed by management.

The internal audit points out any discrepancy note in the financial dealings of the institution. The finding of the internal audit are documented and the same is brought to the notice of the principal for compliance and rectification of discrepancies.

The external audit of the institution is carried out by competent authority designated by the management from time to time.

The institution also follows the policy of external audit for financial dealings taking place in Examination, Student welfare,

Assessment, Research, NSS etc thereby depicting transparency in its financial dealings.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The fees from students is the main source of, income for self-financed institution. The income is further increased by receipt of grants from government organizations. Approximately 70% of the students rely on scholarships of different kinds.

The institution adheres to code of conduct and firmly believes in maintaining integrity in all financial dealings with respect to financial mobilization. Most of the financial processes are automated in order to avoid human error. Head office directs the institution to plan its annual budget. Before the start of next financial year. After receiving direction form head office, Principal directs the various departments to submit their departmental budgets. Care should be taken to ensure that each and every aspect is covered in the departmental budget. After receiving departmental budget, the principal in coordination with the account officer, formulates the institution budget and does makes possible changes wherever required. After finalization of

primary budget principal submit a copy of budget for approval to concern department. Since the admission process is not completed at this stage, tentative figures are depicted for number of students admitted. Post admission process, the final budget is prepared which indicates the final strength of actual students which finalizes the income side.

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Mode of operation:

Feedbacks are collected from all stakeholders, i.e: Students, Parents, Alumni, Employers, Staff, supportive staff shall be compiled and presented for advancement measures. Yearly incremental action plans will be discussed to check for the institutional marching ahead of its time.

- **To ensure student involvement in all vital administrative and academic policy making of the institution.**
- **Integration of quality policies in all activities of the institution.**
- **Regular checks on quality, in form of administrative and academic audits to ensure compliance.**
- **The decisions of the IQAC shall be updated to all stakeholders.**
- **The training & placement being an area where there was more scope for improvement, and the same was discussed in IQAC and SOP for training & placement activities was prepared for uniformity in all dealings.**
- **MIS has been implemented for better administration various modules have been developed for administrative, academic and ancillary activities.**

- **Research culture has been inculcated in the post graduate students and publishing of quality research work is promoted.**
- **The institution has actively participated in AICTE-CII survey, All India Survey of Higher Education (AISHE) and National Institution Ranking Framework (NIRF).**

File Description	Documents
Paste link for additional information	[NA]()
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell confirms that effective teaching learning process through the following initiatives:

Prior to the commencement of the academic year, through the department heads, faculty are asked for the subject choice. The HODs ensure that the subject allotment is done taking into consideration the fact that the staff have not teach the same subject for more than two years to avoid severance and to have improvement in result and to get a change. The result of the staff for the particular subject is also taken into consideration while allotment. To prepare the workload of faculty for post department, allotment the academic in charge collates the subject allotment from concern dept. HOD. Any interdisciplinary subject is then allotted to the staff who has less workload.

Upon release of the academic calendar by the university the staff are assigned with the task for preparing the course file. Academic- incharge formulates its activity calendar taking into consideration major goals decide by institute to be achieved in terms of co-curricular and extracurricular activities.

At the start of academic term, the students are exposed to code of conduct workshop which sensitizes them towards professional ethics. Subject orientation and faculty orientation is carried

File Description	Documents
Paste link for additional information	https://sanjivanipharm.org.in/sanjivani-thought-leaders-2/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sanjivanipharm.org.in/aicte-3
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The intrinsic precincts of a deep-rooted patriarchal system continue to pose challenges in the current times. The changing demographics of Higher Educational Institutes (HEI) in India reflect a diverse population on the campus resonating with the ideals of equality enshrined in our constitution. Creating space for equality and ruling out discrimination against caste, religion, sect and sex will harbinger the position of education and transformation in our country. Thus, the need to have a safe working space for students, staff and other stakeholders on the campus is one of the significant aspects of any HEI.

Being located in Rural area, the major challenge was Gender equality specially Empowering Women. The proactive steps and imparting quality education and safe/secure environment improved the scenario that can be witnessed through the increase in admission of girl students over the years.

Various events are held throughout the year such as Save the girl child, Sessions on sensitization towards sexual abuse, Nirbhay Kanya Abhiyan to name a few. The institution also pays prime focus upon women's health and conducts regular health checkup camps, hemoglobin estimation etc. for girls students and female staff members.

File Description	Documents
Annual gender sensitization action plan	Annual gender sensitization action plan The intrinsic precincts of a deep-rooted patriarchal system continue to pose challenges in the current times. The changing demographics of Higher Educational Institutes (HEI) in India reflect a diverse population on the campus resonating with the ideals of equality enshrined in our constitution. Creating space for equality and ruling out discrimination against caste, religion, sect and sex will harbinger the position of education and transformation in our country. Thus, the need to have a safe working space for students, staff and other stakeholders on the campus is one of the significant aspects of any HEI. Focusing on the primary aim to ensure a safe space and promote healthy environment the Board of Students' Development of Sanjivani College of Pharmaceutical Education and Research, has come up with an action plan for the academic year 2020-21. One of the important ways to achieve gender equality is to have a safe space that will not represent injustice and violence against women. Deliberating on this fact, Internal Complaint committee was formed to look into sexual harassment complaints. One student is nominated as a Gender Champion who can work in coordination with Student Development Officer plans to focus on programmes to promote women's empowerment and gender equality. The newly admitted students are also sensitized towards gender equality during the Induction program. BSD is also encouraging the participation and organization of programs like NIRBHAY KANYA ABHIIYAAN supported by Savitribai Phule Pune University. The BSD will encourage the staff members to attend workshops/conferences/lectures organized

	by other educational institutes as part of formal training. This is to ensure to keep the committee abreast of current happenings and having a comprehensive working pattern. The WDC has been organizing a Self-defense workshop for the past few years and will continue to arrange the same. Upcoming activities: 1. Save Girl Child Abhiyan 2. Women's Day Programme in the coming year for all women staff members to share camaraderie and conversation, followed by some entertainment activity. 3. Nirbhay Kanya Abhiiyaan 7.1.1: Measures initiated by the Institution for the promotion of gender equity during the last five years (photographs) FACILITY INDICATING SAFETY & SECURITY FOR WOMEN 1. ROUND THE CLOCK SECURITY AT MAIN GATE (Photo) 2. CLOSE CIRCUIT CCTV CAMERA AT ALL MAJOR POINTS (Photo) EVENTS ADDRESSING GENDER EQUITY Title of the programme Period from Period To Participants Female Male International Women's Day 08-03-2021 08-03-2021 40 20 Students' council 12-04-2021 31-07-2021 03 03 Appointment of Gender Champion 12-04-2021 31-07-2021 - 01
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	All facilities available

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

Food remaining, plant waste is converted into biocomposite which is used as a manure. Dustbins are placed at various appropriate locations in campus. Usage of plastic bags is discouraged and littering of wastes is prohibited within the college premises.

Biological waste from the Microbiology, small animal tissue, cell culture processing unit converts it into non-toxic ash at 800-1000oC in biomedical incinerator.

Liquid Waste Management:

Use of hazardous liquid chemicals generating hazardous fumes is carried out strictly in fuming cupboard to avoid spread of fumes. The liquid waste generated during practical is disposed through well-constructed drainage system which is flushed with water from wash basins.

E- waste management:

Sanjivani Rural Education Society has centralized facility to collect e-waste from institutes, E-wastes are collected centrally.

Waste Recycling System:

Waste water after essential pre-treatment is recycled for irrigation purpose.

The non-biodegradable material is segregated at central office of organization, items which can be repaired are then repaired, and the rest of the material is scrapped as per organization rules.

Hazardous chemicals and radioactive waste management

Use of hazardous liquid chemicals generating hazardous fumes is carried out strictly in fuming cupboard to avoid spread of fumes in laboratories.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is committed to provide and promote inclusive environment for all the students, faculty, alumni and visitors.

Various religious-regional and national festivals are celebrated enthusiastically by all the students and staff.

During annual social gathering, days like traditional day/ cultural attire day are celebrated where students participate

Republic day is celebrated every year and cultural activities are organized

On Rashtriya ekta diwas, students and staff take pledge to preserve unity, integrity and security of the nation.

Constitution day is celebrated

College actively participatesswaccha bharat abhiyan

NSS activities and camp are organized regularly where all students and staff enjoy staying in villages and participating in cleanliness, plantation, health awareness and health checkup drives.

Institute provides assistance to economically weak section in getting scholarships and educational loan.

Earn and learn scheme is effectively run by student welfare department

Birth anniversaries of inspiring personalities like Chatrapati Shivaji Maharaj, Dr. A.P.K. Abdul Kalam, Swami Vivakanand, Dr. Babasaheb Ambedkar, Mahatma Gandhi are celebrated

College celebrates veerata diwas, shahid diwas to pay tribute to Indian soldiers

On Marathi Bhasha din and international mother language day, program is organized

Events like Nirbhay kanya program, Kanya ratna vachawa abhiyan, international women day etc. are routinely organized

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes efforts / initiatives to create awareness in students and employees towards the values, rights, duties and responsibilities of citizens as constitutional obligations. A committee is constituted and functioning as per rules and regulations laid down by the Government of India in Right to information Act 2005. Public information and deputy public information officer is appointed to revert to any need of information requested as per the guidelines. The constitution day is celebrated by organizing expert lectures, awareness rally and essay writing competition etc to create awareness in students and staff for the provisions of the constitution of India. On this day constitution prastavika is read by all the students and staff and a pledge is taken to maintain integrity and respect towards constitution of India. Students also prepare and deliver the speech on this day. On 31st October, "National Unity day" is celebrated to commemorate the birth anniversary of Late Shri Sardar Vallabh bhai Patel, freedom fighter who played a major role in the integration of India, by organizing various activities like expert talk, run for unity, essay competition in the institute. On this day, staff and students take unity pledge to maintain unity, integrity

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	C. Any 2 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals, the birth anniversaries and death anniversaries of various great Indian Personalities, Heroes and Leaders are celebrated. Every year 26th January i.e Republic day of India is celebrated. Through the heart touching patriotic songs sung and played in the gathering, the Indianhood is celebrated. Similarly 15th of August is celebrated as Independence Day of India every year . National Flag is hoisted on this occasion and National anthem is played. March Past is done to Salute the National flag. At the end of the program independence is celebrated through sweets distribution. 1st May is celebrated as Maharashtra Din. Every year 2nd Oct. Gandhi Jayanti is celebrated in the college. Since last three years this auspicious day is also marked as Swachhta Divas. Thus cleaning of the college Campus and nearby area is done on this day. Students are motivated to follow nonviolence and truth along with this they are also encouraged to take steps towards a clean India. To pay tribute to Architect of the Constitution of India, Dr. Babasaheb Ambedkar, his birthday i.e. 14th April is celebrated by garlanding the Photograph. His contribution in the Nation development is remembered and tribute is paid by all. .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Best practices implemented to impart better and effective technical education**

Objective

1. Enrichment of Teaching and Learning Process
2. Enrichment of skill sets of students
3. Interaction with outside world

Context:

In affiliating Colleges there are some significant gaps between the needs of the industry and the curriculum offered by the University.

2. **Mentorship Scheme**

Objective:

- To prepare students for successful careers in business by integrating academic learning with real-world experiences and to become a model for workforce readiness, embrace by the community
- Help identify career paths for students and support students' personal growth.
- Provide an opportunity for students to learn and practice professional networking skills.
- Equip students with the understanding and tools to make ethical and informed decisions.
- Shape students into confident graduates with excellent leadership, communication, critical thinking,

- professionalism and other skills important to the transition to the world of work.
- Help students identify and pursue opportunities for employment related to their degrees.

Context: The Institute offers students services like counseling placement training support, personality grooming and Plant Visit / Corporate Lectures / Summer Training / Seminar / Project Report / Continuous Evaluation/ Publication / Pre- placement Talk / For final Placement.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is committed towards outcome based quality technical education empowering students to compete with the global standards. College focuses on inbuilt strengths of students, eliminating weaknesses, preparing them with outstanding skills and placing them in the world of opportunities. The vision and mission of the college clearly reflects the commitment of the college towards promoting quality pharmacy education to cater to the needs of community at large. The college looks forward to create an ambiance conducive for inculcating application oriented knowledge, inventiveness, research aptitude, interpersonal skills, social and ethical commitment, leadership quality, problem solving ability, lifelong learning abilities etc. in the students. Continuous monitoring and up gradation system ensure the quality of teaching learning. The college proves its excellence through comparable academic results, placements and research. College regularly conducts value addition programmes for students to bridge the gap between the academia and industries.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR 2020-21:

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under –

1. **To be able to enhance the Brand Equity of the College, which it has created for itself by achieving the status of Autonomy by UGC in line with NEP 2020**
2. **To achieve the better NIRF ranking**
3. **To enhance an enabling environment for holistic development of Students, Faculty and Support Staff;**
4. **To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students;**
5. **To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders;**
6. **To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty;**