



Sanjivani Rural Education Society's
Sanjivani College of Pharmaceutical Education & Research (Autonomous)

NBA and NAAC 'A' Accredited

At: Sahajanandnagar, Post: Shingnapur- 423603, Tal: Kopargaon, Dist: Ahmednagar (MS)

Approved by AICTE
& PCI, New Delhi

Affiliated to Savitribai Phule Pune University, Pune
University ID: PU/AN/Pharm/81/2004

Web Site: www.sanjivanipharm.org.in
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Ph: (02423) 222862, 223362,
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Institutional Policy on Student Activities Expenditure and Bursaries

Policy No.: SCPER/POL/STU/01

Effective Date: _____

Review Frequency: Every Three Years

Approved By: Governing Body

1. Purpose

Sanjivani College of Pharmaceutical Education and Research (Autonomous) is committed to providing equitable financial support for student development through funding of academic, co-curricular, extracurricular, innovation, entrepreneurship, sports, cultural, social responsibility, and internationalization activities.

The policy aims to:

- Promote holistic student development.
- Ensure equal opportunity irrespective of socio-economic background.
- Encourage participation in national and international competitions.
- Support financially disadvantaged students through bursaries.
- Enhance institutional performance under ranking, NAAC, NBA and NIRF etc.

2. Scope

This policy applies to:

- All UG, PG and Ph.D. students.
- Student clubs and professional societies.
- Student Council.
- NSS, Innovation and Entrepreneurship Cell.
- Research scholars participating in academic events.

3. Objectives

The institution shall:

- Allocate sufficient annual budget for student development.
- Encourage 100% student participation in at least one institutional activity annually.
- Promote national and international exposure.
- Provide financial assistance to deserving students.
- Support leadership, innovation, research and community engagement.
- Improve graduate employability and global competencies.

4. Budget Allocation



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The college shall earmark an annual Student Development Budget under the following heads:

Activity	Suggested Budget Allocation
Academic Activities	20%
Professional Society Activities	10%
Conferences/Workshops	15%
Sports	10%
Cultural Activities	10%
NSS & Social Outreach	10%
Innovation & Entrepreneurship	10% under IIC Budget
International Activities	5%
Student Welfare & Emergency Support	10%

5. Eligible Student Activities

Financial assistance may be provided for:

Academic

- Conferences
- Workshops
- Seminars
- Faculty guided projects
- Industrial visits
- Research presentations
- Patent filing support

Professional Development

- IPA
- APTI
- IPGA
- Student Local chapters

Innovation

- Hackathons
- Startup competitions
- Business plan contests
- Incubation activities

Sports



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- Inter-collegiate competitions
- University competitions
- State/National championships

Cultural

- Annual Gathering
- Youth Festivals

Social Responsibility

- Blood donation
- Tree plantation
- Swachh Bharat
- Health awareness
- Rural health camps
- Drug disposal campaigns

Internationalization

- Student exchange
- International conferences
- Collaborative projects
- Virtual global classrooms

6. Bursary Scheme

The institution shall establish a **Student Bursary Fund** to support economically disadvantaged students.

Types of Bursaries

A. Merit Bursary

Awarded for:

- Academic excellence
- University ranks
- Research achievements

B. Need-Based Bursary

Awarded to students from economically weaker sections (Tuition Fee Waiver Scheme) and full /partial assistance for Tuition fees/Research support to the eligible student

C. Sports Bursary



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Awarded to outstanding sportspersons.

D. Research Bursary

Support for publication, conference registration, poster presentation and patent filing.

E. International Mobility Bursary

Support for:

- Exchange programmes
- International internships
- Overseas conferences

F. Emergency Financial Assistance

Support during:

- Medical emergencies
- Natural calamities
- Family financial crisis

7. Eligibility

Students must:

- Be enrolled in the institution.
- Maintain satisfactory academic performance.
- Have minimum 80% attendance (unless exempted).
- Maintain good conduct.
- Submit required supporting documents.

8. Selection Process

Applications shall be reviewed by the **Student Welfare and Bursary Committee** based on:

- Academic merit
- Financial need
- Activity relevance
- Institutional representation
- Expected outcomes
- Availability of funds

9. Financial Limits (Illustrative)



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Activity	Maximum Support
National Conference	₹10,000
International Conference (India)	₹20,000
Overseas Conference	₹50,000
Patent Filing	Actual expenditure
Innovation Competition	₹15,000
Sports Nationals	₹15,000
Student Exchange	₹50,000
Emergency Bursary	₹25,000

(The Governing Body may revise these limits annually.)

10. Responsibilities

Student Welfare Committee

- Invite applications.
- Verify eligibility.
- Recommend awards.
- Maintain records.

Finance Office

- Release approved funds.
- Maintain audited expenditure.

IQAC

- Monitor outcomes.
- Report annually.
- Use data for accreditation and ranking.

Student Council

- Promote awareness.
- Encourage participation.
- Submit utilization reports.

11. Transparency

The institution shall:

- Publish bursary guidelines.
- Display application schedules.



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- Notify approved beneficiaries.
- Conduct annual internal audit.
- Present utilization reports to the Governing Body.

12. Monitoring and Key Performance Indicators (KPIs)

The following shall be reviewed annually:

- Students receiving bursaries
- Total bursary expenditure
- Student activity expenditure
- Participation rate
- National awards
- International participation
- Placement improvement
- Student satisfaction
- Outreach activities completed
- Research outputs supported

13. Funding Sources

The Student Activities and Bursary Fund may be supported through:

- Institutional budget
- Management grants
- Alumni contributions
- Government/University scholarships
- Industry sponsorships
- Research project overheads
- Endowment funds

14. Expected Outcomes

Implementation of this policy is expected to:

- Increase student participation in academic and extracurricular activities.
- Improve student diversity, inclusion, and retention.
- Enhance employability and leadership skills.
- Promote innovation, entrepreneurship, and research culture.
- Strengthen social responsibility initiatives.
- Support international exposure and collaborations.
- Contribute positively to QS I-GAUGE, NAAC, NBA, and NIRF performance indicators through evidence-based student support and engagement.